**Note:**

1. Please make sure you complete this Report related to each meeting for your Practical Project – Iteration 1 below.

2. Once completed, convert this content to readme.md (GitHub).

Practical Project - Iteration 1

Group Meeting Report

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| --- | --- |
| Notice of Meeting and Agenda | 13/03/202413:00 – 15:00Emerson Street, 259A Second Floor |

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| Sponsor: | Alex Bourk | Name of Group: | Krillin |
| Group Lead: | Luan Mangels | Note taker: | Luan, Alex, Hunter |
| **Attendees:** | Hunter Mends | | |
| **Absent:** | Anthony Nguyen (informed of discussions at a later date) | | |
| **Please bring:** | Laptop or device capable of communication in Teams | | |
| **Agenda items:** | 1. Complete stakeholder registry 2. Complete Personas 3. Testing Personas | | |

# Minutes

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| --- | --- | --- | --- |
| Agenda Item 1: | Complete stakeholder registry | Presenter: | Luan Mangels |

#### Discussion:

Due to our group not being finalized until the end of week two/start of week three the development of the stakeholder registry was a bit challenging to finalize. The main area that gave us grief was the requirements section of the registry. In the end we did manage to conclude and were able to finish the table almost within our expected timeframe.

#### Conclusions:

The progress of the stakeholder registry went well; however, it did take longer than expected to finalize the requirements section of the table.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Finish given section of stake holder registry | Luan Mangels | March 13th |
| * Finish given section of stake holder registry | Anthony Nguyen | March 13th |
| * Finish given section of stake holder registry      * Finish given section of stake holder registry | Alex Bourk  Hunter Mends | March 13th  March 13th |

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| Agenda Item 2: | Complete Personas | Presenter: | Alex Bourk |

#### Discussion:

In comparison to the stakeholder registry, the creating of our three personas went exceptionally well. For the creation of the personas, we used thispersondoesnotexist.com for image generation and we also used ChatGPT to gather suggestions for a general description for these personas. We wrote the persona requirements by ourselves, we tried to give each persona unique goals, motivations, frustrations and requirements to get diverse feedback while doing the persona testing.

#### Conclusions:

During the creation of the personas minimal issues were had which led to a quick finalization of the personas.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Finish persona template 1 and 2 | Alex Bourk | March 6th |
| * Finish persona template 3 | Luan Mangels | March 6th |
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| Agenda Item 3: | Complete Persona Testing | Presenter: | Hunter Mends |

#### Discussion:

In comparison to the Persona creation, the persona testing, did not go well. 2 of the 3 personas were not fit for the website, not having any issues that could be solved by a smartwatch, and a persona that I created, and felt was more usable, was not used

#### Conclusions:

During the testing of the personas, various problems were found which necessitates them to be reviewed

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Evaluate and discuss the created personas | Hunter Mends | March 12th |
| * Evaluate and discuss the created personas | Anthony Nguyen | March 12th |
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# Other Information

#### Resources:

The resources that we used were Microsoft Teams for communication and Microsoft Word for the Meeting report writing and completion of action items.

#### Date of next meeting:

The date of our next meeting will likely be on either the 16th or 23rd of April